



April 2, 2016

VENDOR APPLICATION

The registration deadline is Monday, March 28th at 5 p.m. Applications will be reviewed as they are received and participants will be notified within five working days. All applications must be accompanied by full payment.

Each booth space is 10'x10' or 10'x15' and no promise of exclusivity is offered. All vendors must erect a tent on the space provided.

Event hours: Saturday 12 p.m. – 8 p.m.

Company Name: _____
Contact Name: _____ Email: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Cell: _____
Social Security or Tax ID: _____

Quantity	Description	Total
_____	10'x10' booth @ \$100 each	_____
_____	10'x15' space @ \$150 each	_____
_____	Feet over 10'x15' @ \$10 per foot	_____
_____	Electrical Service (___ 110 / ___ 220) @\$25	_____
	Total Due	_____

Make checks payable to St. Lucie County Cattlemen's Association; 1493 South Brocksmith Road, Fort Pierce, FL 34945.

PARTICIPANT AGREEMENT AND RELEASE OF LIABILITY

I _____ elect to participate as a vendor at the Adam's Ranch Rodeo hosted by the St. Lucie County Cattlemen's Association and the St. Lucie County Fair Association. Adams Ranch, St. Lucie Cattlemen and St. Lucie County Fair are in no way, other than through the use of the property, involved in the offering or operation of our food concession or vending enterprise at the event. Therefore, I release said parties from any liability that I may incur from my participation in the Adams Ranch Rodeo event. I understand that there are no rain dates and there are no refunds. Any space not occupied by noon on April 2, 2016 will revert to the event organizers and all payments forfeited. This agreement shall not be in force until signed by an authorized representative of St. Lucie Count Cattlemen and the business submitting the application. Parking location, check-in time and instructions will be sent with acknowledgement. I acknowledge that I am bound by and agree to abide by the rules and regulations as stated on the reverse side of this application.

Vendor Signature: _____ Date: _____

SLC Cattlemen Representative: _____ Date: _____

Check#: _____ Date Received: _____ Check Amount: _____

- Approved - Not Approved Acknowledgement Sent: _____

Vendor Rules and Regulations

In submitting your application, please read and initial the following to indicate your acceptance of the rules and regulations.

_____ - **Setup:** Booth setup can begin at 10 a.m. on Saturday, April 2nd. No vehicles will be permitted in the vendor area during event hours and 30 minutes prior to event opening. No setup will be permitted without vendor application. Restock only during non-event hours.

_____ - **Insurance:** Certificate of Liability Insurance naming Adams Ranch, St. Lucie County Cattlemen's Association, and St. Lucie County as additional insured must be provided prior to booth setup.

_____ - **Tear Down:** No vendor will be allowed to tear down until after the event ends on Saturday, April 2nd. Tear down must be completed within one hour.

_____ - **Electrical:** Booth space does not include electrical outlet. Those vendors who require added electrical hookups or service must indicate on page 1 the number of AMPS the vendor expects to draw. Any special services needed will be at the electrician's approval and at vendor's expense.

_____ - **Items for Sale:** All vendors must complete Addendum-A "Description of Items Sold" and submit with vendor application. Only those items listed on Addendum-A, and on your approval acknowledgement can be sold. Additional items must have prior approval. Vendors must display a menu board with prices including 6.5% sales tax for each booth/cart space for customer convenience. **NO SELLING OF T-SHIRTS.**

_____ - **Health & Fire Inspection:** Your exhibit and food/drink concession must comply (Florida Law/Rule 10D-13.029). Fees and permits are the responsibility of each vendor.

_____ - **Refunds:** No refunds will be allowed after March 28, 2016.

_____ - **Parking:** Parking information will be issued at the Event Site upon check-in. Vendors must supply officials with the number of vendor workers in order to receive sufficient passes and number and type of vehicles to be accommodated in event parking areas. No parking will be allowed in the event area.

_____ - **Trash:** Each vendor is required to pick up trash and clean within their booth space. Trash must be placed in plastic bags and set in front of your booth space for pick-up at the end of each day. Grease and food refuse from concessions must be placed in vendor's own containers and disposed of by each vendor OFF PREMISES. Any deviation from this policy will result in loss of deposit.

Application Deadline: March 28, 2016 at 5 p.m.

Application, initialed rules and regulations, Addendum-A, payment and proof of insurance must be submitted together at the time of application.

